

**LAKES OF RADISSON MASTER ASSOCIATION
APPLICATION FOR
SHORELINE BUFFER ZONE ALTERATION PERMIT**

Any proposed alteration project having an estimated cost/value of more than \$500 must be authorized by a written permit issued by The Lakes of Radisson Master Association.

Step 1. Provide the following information:

Property Owner: _____

Address: _____

Phone #: _____ Email Address: _____

Address of Project Site (if different than address above): _____

Sub-Association Name: _____

Anticipated Start Date: _____

Anticipated Completion Date: _____

Contractor: _____

Address: _____

Phone #: _____ Email Address: _____

Estimated cost/value: _____

Step 2. Attach the following items:

- a) Copy of the lot's certificate of survey (see Application Process Provision S-2a for required information – attached)
- b) Legible copy of Buffer Zone Alteration Plan (See Sample Shoreline Buffer Zone Alteration Plan, and Application Process Provision S-2b and accompanying itemized checklist for required information – attached).

Step 3. Permit Application Fee:

By signing and submitting this application, I understand that a one time \$100.00 nonrefundable permit application fee will be added to my Lakes of Radisson Master Association Homeowner Account.

NOTE: An escrow fee of \$500 or 10% of the estimated project cost, whichever is greater, will be due 3 days after notification of plan approval and prior to the mandatory Pre-Permit Issuance Meeting. (See flow chart, Provisions GI-9, S-1g, and R-5).

Step 4. Read the following directive and sign below:

The proposed alteration project shall not commence without a written permit issued by the Master Association nor prior to the installation and subsequent approval of erosion control measures in accordance with the Alteration Regulations and Standards adopted by the Master Association. Anyone responsible for altering the buffer zone without an approved permit will be issued an immediate cease and desist order and may be subject to fines and assessments for per the “Schedule of Predetermined Fines for Buffer Zone Alteration Violations” and required to remediate the unauthorized alteration.

I hereby affirm that, to the best of my knowledge, the estimated project cost/value represented herein is accurate and correct. Further, I understand that if the estimated project cost/value has been misrepresented or significantly exceeds the estimated cost/value, I may be subject to fines and assessments per the “Schedule of Predetermined Fines for Buffer Zone Alteration Violations”

Applicants' Signature:

Date:_____

Step 5. Submit the Application with the required supplemental information and Alteration Plan to FirstService Residential at <https://mnsupport.fsresidential.com> and *submit a request*, or mail to The Lakes of Radisson Master Association, 8100 Old Cedar Ave S, Suite 300, Bloomington, MN 55425 (remember the attachments)